

## DECEMBER 2020 BOARD MEETING MINUTES

In attendance: AM, EQ, RM, SS, ZM (quorum reached), KD

Not attending (unexcused): TC, DB

### 1. Welcome and Introductions

### 2. Approval of Amended November Board Meeting Notes [RM & EQ]

Motion to approve by AM, seconded by EQ, unanimously approved

### 3. Treasurer's Report [RM & AM]

--- Approval of FY2021 budget (previously circulated by RM) [RM & TC]

Prompted by the Board's opinion at the November meeting that the income line should be larger to account for the extra expenses of making a hire, the budget as previously circulated by RM was approved, but with the following adjustments:

----- The income line was increased to \$45,100

----- \$800 was appropriated for the costs of U2F adoption, a higher number than previously discussed, because we now have more board members

----- The personnel costs line was reduced from \$30,000 to \$15,000, because we had not previously taken into account that the hire would only be made half way through the fiscal year, so the line only needed to include half a year of the cost.

Motion to approve by AM, seconded by EQ, unanimously approved

--- Update on U2F adoption for key security [TC]\*

No update was provided as TC was not present; AM reminded board to submit list of devices to TC.

### 4. Chair's Report [AM]

--- Update on hiring process

----- Board agrees that AM should circulate job description to main RT4 mailing list

----- Board ratifies previous approval of Program Associate job description via email (Motion to approve AM, seconded by SS, unanimously approved )

--- Update on videography

----- No substantive update; AM reached out to TC's recommendation for videography but has not heard back

--- Legislative Working Group Report

----- Focusing on Snowden pardon advocacy and forthcoming (delayed) Fourth Amendment is Not For Sale Act (delayed)

----- AM reaching out to Freedom of the Press Foundation to discuss

----- Amendments to appropriations bills (IAA, NDAA)

----- May be activity before inauguration around other pardons, nominations

----- Scorecard being updated and revised

--- Litigation Working Group Report

----- Lombardo repeatedly delayed for conference at SCOTUS, perhaps because they might wish to combine it with another case called Day and reconsider some of their QI jurisprudence

----- Coordinating with Pacific Legal Foundation over brief in Caniglia case

----- In Lange, probably doing joint brief with the Project for Privacy and Surveillance Accountability (PPSA)

--- Approvals of coalition letters

----- IAA

letter [https://docs.google.com/forms/u/0/d/16sYI87amk7YjAA66MadXO1W4xDys\\_wdgh](https://docs.google.com/forms/u/0/d/16sYI87amk7YjAA66MadXO1W4xDys_wdgh)

[-TIHvC32WQ/viewform?edit\\_requested=true](#)

----- NDAA amendments letter: <https://protectdemocracy.org/update/ndaa-fy2021-amendments-letter/>

----- Geofence/keyword warrant transparency letter to Google [https://docs.google.com/document/d/1fAcCA\\_fhP\\_H9dv6C8mSDADbXkagsOJol/edit](https://docs.google.com/document/d/1fAcCA_fhP_H9dv6C8mSDADbXkagsOJol/edit)

5. Communications Chair's Report [KD]

--- New episode of podcast

--- Communications Working Group now regularly meeting on Tuesday evenings

--- Press coverage

--- Social media efforts

6. Proposal on adoption of collaborative platform (Nextcloud/Cryptpad/Gitlab/Other) (forthcoming from Ed) [EQ]

--- Board agrees to use GitLab for code, ProtonDrive for static storage, and NextCloud for tasks and dynamic content, on the understanding that Nextcloud integrates well with ProtonDrive. Protondrive usage will require Board members to adopt Protonmail Plus and ProtonVPN Plus, so there will be extra expense. EQ and KD will discuss with Chris W. regarding this adoption; AM will transfer Cryptpad and other static nonpublic materials to Protondrive.

7. Old Business

8. New Business

AM and SS reaching out to all 14 chapters to create a calendar of chapter meetings and finding out how the board can best support chapters

9. Scheduling first board meeting of 2021

Wednesday January 20, 2021 @ 9pm Eastern

10. Adjournment

Motion to adjourn by AM, seconded by EQ, meeting adjourned

Thanks

ED QUIGGLE, Secretary.